



You may find the guidance notes in the Nottingham City Council booklet 'Summary guide to admission arrangements useful when completing this form. This can be found at www.mynottingham.gov.uk/schooladmissions.

Information collected is shared with local education authorities as part of the admissions procedure. All information collected will be processed and held securely under the General Data Protection Regulations 2018.

Once you have completed the application please send it to **The PA to the Principal, Nottingham Academy, Greenwood Road, Nottingham NG3 7EB**. Please mark the envelope 'Application for a place'.

Alternatively, please contact the Academy to arrange a meeting where someone will be able to guide you with completing the form.

YOU MUST COMPLETE ALL SECTIONS OF THIS FORM

Section 1 – Details about your Child	
Child's first name:	<input type="text"/>
Child's last name:	<input type="text"/>
Gender:	Male <input type="radio"/> Female <input type="radio"/>
Date of Birth:	<input type="text" value="/ /"/>
Language spoken at home:	<input type="text"/>
Is your child currently living in the UK?	Yes <input type="radio"/> No <input type="radio"/>
If No: please provide the date they will move to the UK	<input type="text"/>
Child's current address:	<input type="text"/>
	Postcode: <input type="text"/>
Date your child moved to this address:	<input type="text"/>
If you have moved house within the last 2 months please give previous address:	<input type="text"/>
	Postcode: <input type="text"/>



Section 2 - Current / Previous Schools

1. Is your child currently attending school?

Yes No

If Yes: Please state the name and address of the school

If yes, go to question 6

If no, go to question 2

If No: Please state the reasons why and the date they last attended

2. Is your child currently attending a Learning Centre or Pupil Referral Unit?

Yes No

3. Is your child currently being home educated?

4. Is your child at risk of being permanently excluded from school?

5. Have you withdrawn your child from school because of exclusion or possible threat of exclusion?

6. Has your child been attending normal school lessons in the last month?

If No: Please give details

7. Has your child attended any schools other than the one presently attended?

Yes No

If Yes: Please give details

If Yes: Please give details		
Name and address of school	Date of leaving	Reason for leaving

Section 3 - Additional Information and Support

In order to process your application quickly and arrange the right support for your child, please answer ALL of the following questions, as this may give your child higher priority in relation to the Academy's admission arrangements.

1. Is your child a UK citizen?

Yes No

If No: What was their date of entry to the UK?

- If your child is not a UK citizen please provide their passport or suitable government issued ID.
- If your child is a non-EU citizen, documentary proof of residency status will also be required
- This can be brought into the school for us to take a copy.

2. Is your child a 'Looked After' or 'previously Looked After' child?

Yes No

If Yes: Please state within which Local Authority

If your child was previously 'looked after' but is no longer looked after because they were adopted or became the subject to a residence order or special guardianship order, you must provide a copy of the adoption order*, residence order* or special guardianship order* with your application.

**An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom your child is to live under Section 8 of your children Act 1989. Section 14A of your children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian(s).*

3. Do you have a Special Guardianship Order for your child?

Yes No

4. Do you have a Residency Order for your child?

5. Does your child/family have a Social Worker or Family Support Worker?

If Yes: Please state the name and contact details of the Social Worker/Family Support Worker

6. Is your child, or has your child ever been, the subject of a CAF?

7. Does your child have a statement of special educational needs?

Yes No

8. Does your child require extra support for behaviour in school?

9. Does your child have any physical / mobility issues?

If yes: Please give details

10. Does your child have a history of attendance difficulties?

11. Have you ever been prosecuted for your child's non-attendance or has your child ever been classified as a Persistent Absentee?

12. Is your child involved with the police or any other support agencies?

If Yes: Please give details of which agencies

Yes No

13. Is your child returning from the criminal justice system?

14. Are your family refugees or asylum seekers?

15. Do you consider yourself to be a traveller family?

16. Is your child a carer?

17. Is your application due to your family fleeing domestic violence?

18. Are you employed as a Crown Servant or UK service personnel?

19. Is your child designated as Gifted or Talented?

If Yes: Please give details

20. Does your child have any medical conditions other than those already stated?

If Yes: Please give details:



Yes No

21. Have any other issues been identified in the current/previous school?

If Yes: Please give details

22. Is your child eligible for free school meals?

23. Does your child have any siblings currently attending the Academy?

If Yes: Please give details

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Section 4 – Parent / carer details

Title:

Mr Mrs Ms Miss Dr Other:

First name:

Last name:

Relationship to child:

Mother Father Other

Your address:

Postcode:

Mobile number:

Landline number:

Email:



Section 5 – Declaration

I confirm that I (the person named in section 4) am the person with parental responsibility for the child named in section 1 and the information given is correct and complete to the best of knowledge and belief.

I understand that my child's place may be withdrawn if it is proven to have been obtained on the basis of fraudulent or misleading information.

Signed:

Date: