



GREENWOOD ACADEMIES TRUST

ACCESSIBILITY PLAN

Nottingham Academy (Secondary Site – Greenwood Road)

1. This Accessibility Plan has been drawn up in consultation with the Greenwood Academies Trust (GAT) board, students, parents, staff and councillors of the Academy and covers the period from September 2019 to August 2022.
2. We are committed to providing a fully accessible environment which values and includes all students, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
3. GAT plans, over time, to increase the accessibility of provision for all students, staff and visitors to all of our sites. Individual Accessibility Plans are produced for each Academy and contain relevant actions to:
 - Improve access to the **physical environment** of the Academy, adding specialist facilities as necessary. This covers improvements to the physical environment and physical aids to access education.
 - Increase access to the **curriculum** for students with a disability, expanding the curriculum as necessary to ensure that students with a disability are as equally prepared for life as are the able-bodied students. This covers teaching and learning and the wider curriculum of the Academy such as participation in after Academy clubs, leisure and cultural activities, off site visits etc. It also includes the provision of specialist **aids and equipment**, which may assist disabled students in accessing the curriculum.
 - Improve the delivery of **written information** to students, staff, parents and visitors with disabilities. This will include handouts, timetables, textbooks and information about the Academy and its events. The information will be made available in various preferred formats within a reasonable time frame.
5. Attached are Action Plans, relating to these key aspects of accessibility. The plans will be reviewed and adjusted on an annual basis. New Action Plans will be produced every three years.
6. We acknowledge that there is a need for ongoing awareness raising and training for staff trustees and Academy council members in the matter of disability discrimination and the need to inform attitudes on this matter.

7. The Accessibility Plan should be read in conjunction with the relevant sections of following documents:
 - SEN and Disability Policy
 - Admissions Policy
 - Pupil Behaviour and Exclusions Policy
 - Equality for Pupils Policy
 - Safeguarding and Pupil Welfare Policy
 - Academy Improvement Plans
 - Academy Brochures
8. The Action Plan for physical accessibility relates to the Access Audit of the Academy, which is undertaken regularly by the Health & Safety Manager. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will be reviewed prior to the end of each three-year plan period in order to inform the development of the new plan for the following period.
9. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for the GAT Finance and General Purposes (F&GP) and Academy council committees will contain an item on “having regard to matters relating to Access”.
10. The Academy Brochure will make reference to this Accessibility Plan.
11. The Academy’s complaints procedure covers the Accessibility Plan.
12. Information about our Accessibility Plan will be published in each Academy’s Annual Report to Parents (statutory).
13. The Plan will be monitored through the Academy Council. Each Academy Council will produce an annual report on progress against the plan for the GAT F&GP.
14. The Academy will work in partnership with all stakeholders in developing and implementing this plan.
15. The Plan will be monitored by Ofsted as part of their inspection cycle.

Nottingham Academy (Greenwood Road) Accessibility Plan
Improving the Physical Access at Nottingham Academy, Greenwood Road Secondary (Primary and Secondary)

An Access Audit was carried out by, Geoff Slade, Health & Safety Manager on 18 September 2019 and a number of recommendations made as follows:

NB. Approximate costs of fittings etc. but not labour, are provided where known. If the cost isn't entered this section should be completed as and when prices are obtained

Access Report Ref.	Item	Activity	Timescale	Cost
1.	Following on from the findings from the previous audit, hoops were installed at the main entrance doors. These do not have cane detection as required by Approved Doc K, Requirement 6, section 10.2	Install cane detection bar at ground level or full height glazed or solid panels within the existing hoops. Given that small children are frequent users of the site infill panels may be preferable as cane detection could create a trip hazard if children try to go through the hoop rather than round it. Infill panels also prevent children playing on the hoops.	31.03.2020	
2.	Reception. Main entrance doors' automatic opening function is currently out of action. As a result they do not automatically open and they are too heavy to be manually opened by wheelchair users and/or those with limited strength. See Approved Doc M, Volume 2, section 2 for requirements.	Repair automatic detection and opening. If this is not possible install push pad. All completed works must comply with the relevant Approved Documents (including M, K and B) and any relevant British Standards (BS)	31.03.2020	
3.	No disabled parking bays in main Secondary phase car park. There are two bays outside the PAC; parking here would require disabled people including visually impaired or ambulant mobility impaired e.g. using a stick, crutches, frame, rollator etc. to walk the full length of the building to reach reception, which could be difficult and/or distressing	Options: 1 Reconfigure an existing space closer to reception and change one of the current disabled bays to a standard bay providing that this still meets the BS, which recommends that there should be one space for every disabled employee plus 5% of the remaining spaces should be disabled bays. All bays should comply with Approved Doc M and BS requirements. 2 Retain existing bays and create route for disabled users through school (this should be risk assessed as it could have security and safeguarding implications)	31.08.2020	

4.	It was noted that vehicles belonging to able bodied staff were parked in disabled bays. This is permissible providing they are used by staff who can move their vehicles immediately should the space be required by a disabled user. The Trust has at least one peripatetic member of staff who requires a disabled bay	Advise staff that disabled bays should not be occupied by people e.g. teaching staff who cannot move their vehicle immediately if the space is required. Vehicles parked in the spaces should display a blue badge if the occupant/s are disabled to ensure that they are not asked to move the vehicle.	Immediate and ongoing	
5.	Following the changes to the security arrangements there is no access from the car park through the site for disabled users as gates do not have auto opening or intercom systems.	Provide intercom system for any gates on the route from the disabled parking bays to the main entrance. Travel distances should be kept to a minimum and the route for disabled users should be well sign posted.	31.03.2020	
6.	External steps (all areas) Insufficient contrast between nosing and body of step.	Improve access by using contrasting nosing/handrail materials (e.g. white, yellow or black), with a suitable light reflectance value (LRV), hue and chromacity. There should be a difference in contrast of at least 30 LRV. Contrast material should extend the whole width of the step/stair and to a depth of 55mm in the vertical and horizontal planes.	Immediate and ongoing	Varies depending on option chosen. Paint approx. £15 per litre. No cost for applying paint – site staff task
7.	Wheelchair accessible section of reception desk is non-compliant (desk width 1000mm).	Approved Document M2 specifies the reduced height section of a reception desk should be at least 1500mm wide. Although the desk could be considered wide enough to accommodate a wheelchair user it is non-compliant if they have an assistant with them. Options are to: 1 Reconfigure desk or; 2 Identify and make staff aware of alternative accessible facilities for wheelchair users, which could be made available if required.	Carried over from previous action plan but not actioned e.g. by a sign indicating the availability of alternative facilities. Complete by 31.01.2020	Nil
8.	No hygiene room	Identify a room to convert to a hygiene room. This should be compliant with DfE guidance, Approved Documents and British Standards with regard to fittings (heights and distances etc.) and location and size of room.	Identify possible location by 31.03.2020 and convert when required	Obtain quotes
9.	Travel distances to accessible toilets for some classrooms on the first floor exceeds DfE standards. Requirement is maximum 40m on same level for secondary phase, 25m. Where facilities are located on another level the combined travel distance	Review and make arrangements to install additional facilities where travel distances are non-compliant	31.08.2020	

	should not exceed the maximum distance detailed above			
10.	All Accessible Toilets Washing and/or drying facilities cannot be reached by somebody sitting on the WC. Facilities should be designed so users in particular mobility impaired users can wash and dry their hands before touching their wheelchair or other mobility aid. It is permissible to have paper towels within reach with a hand drier located elsewhere in the toilet. Soap dispensers should also be accessible from the toilet and fixed to the wall.	Reposition soap and towel dispensers so that they are accessible from the WC	31.03.2020	No cost to reposition – site staff task. Possible equipment cost if soap dispensers are required
11.	A125 – Accessible Toilet WC No grab rail on wall (carried over from previous audit)	Install contrasting colour rail (length 600 mm) see item 32 for mounting heights/distances etc.	31.01.2020	Grab Rail approx. £15.00 (Installing site task at nil cost)
12.	A151 Emergency pull cord damaged	Install new cord	31.03.2020	Minimal cost for new cord. Installation site task at no cost
13.	A160 – Accessible Toilet WC No grab rail on wall Wrong handle on toilet (should be spatula type)	Install contrasting colour rail (length 600 mm) see item 32 for mounting heights/distances etc. Change handle to spatula type	31.03.2020	Grab Rail approx. £15.00 Spatula handle approx. £15 (Installing of both items site task at nil cost)
14.	B111 – Accessible Toilet No grab rail on wall side Drop down grab rail too close Pull cord not deployed Wrong handle on toilet (should be spatula type)	Install contrasting colour rail (length 600 mm) at 200-250mm distance from back wall and 680mm above floor level Reinstall grab rail (see 32 below for measurements) Change handle to spatula type Deploy pull cord	31.3.2020	Grab Rail approx. £15.00 Spatula handle approx. £15
15.	B120 – Accessible Toilet Drop down grab rail too low and too close Pull cord not deployed Wrong handle on toilet (should be spatula type)	Reinstall grab rail (see 32 below for measurements) Deploy pull cord Change handle to spatula type	31.03.2020	Grab Rail approx. £15.00 Spatula handle approx. £15

16.	Design & Technology No accessible facilities e.g. reduced height benches/desks	Install appropriate facilities for wheelchair users if and when required	When required	
17.	Science Labs No accessible facilities e.g. reduced height benches/desks	Install appropriate facilities for wheelchair users if and when required	When required	
18.	PAC has no disabled access arrangements (either auto opening doors or push pad). As this facility is also used by external organisations it needs to be accessible to unaccompanied disabled people	Install automatic opening device or push button to Approved Doc M, K and B and BS requirements/standards	31.08.2020	
19.	PAC accessible toilet is non-compliant as follows: No emergency pull cord No beacon No alarm Wrong handle on toilet (should be spatula type) Hand drying facilities e.g. paper towels, cannot be reached from the toilet seat	Install emergency pull cord Install beacon Install alarm Change handle to spatula type Relocate hand dryer	31.03.2020	
20.	Sports Hall has no disabled access arrangements (either auto opening doors or push pad). This facility is also used by external organisations so should be accessible	Install automatic opening device or push button to Approved Doc M, K and B and BS requirements/standards	31.08.2020	
21.	Sports Hall does not have an accessible toilet. The facility is used by external organisations who could have disabled members	Providing travel distances comply with DfE requirements i.e. no more than 40ms on the level and there is adequate protection in inclement weather it may be possible to allocate the PAC accessible toilet as the facility for the Sports Hall. If non-compliant assess options for improving access to PAC toilet or installing accessible facilities in the Sports Hall	31.08.2020 if works required	
22.	General requirements re adult accessible toilets	WC Increased height WC should be 480mm above floor level Flush handle should be spatula paddle design and installed on open side Install horizontal grab rails at 200mm above seat height, 320mm from centre of toilet on open side, 500mm on wall side. Washbasin		

		<p>720-740mm above floor level Thermostatic tap with lever handle installed on side of basin closest to WC Paper towel holder and soap dispenser must be accessible whilst seated on WC Horizontal grab rails at 780mm above floor level Vertical rails; centre of rail 1100mm above floor level and 500-700mm from centre of washbasin</p> <p>Room</p> <p>Must have sounder and beacon for fire alarm (beacon must be visible when seated on WC) Must have panic alarm (with indicator light on outside above toilet door). Alarm cord should be deployed with the top handle between 800-1000mm above the floor and the bottom handle 100mm above the floor. Pull cord should be located as specified in Approved Doc M2 Must have outward opening door Must comply with Approved Doc M diagrams 18 and 19 with regards to dimensions of room, manoeuvring space, door etc.</p>		
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